

**Kehillat Beth Israel
Board of Directors
June 23, 2022
Zoom Meeting
Minutes**

Present:

Norm Ferkin
Jeff Greenberg
Adina Libin
David Lyman

Jaimee Mitzmacher
Victor Rabinovitch
David Roytenberg
Jeremy Rudin

Judah Silverman
Olga Strelchenko
Harland Tanner
Donna Strauss

Secretary:

Jodi Gitter

Clergy Present:

Cantor Jason Green
Rabbi Eytan Kenter

Staff Present:

Rena Garshowitz

Regrets:

None

1.0 PRELIMINARY MATTERS

1.1 Call to Order

Victor Rabinovitch

The meeting was called to order at 7:03 PM.

1.2 Call for Declaration of Conflict of Interest

Victor Rabinovitch

None of the members present declared a conflict of interest.

1.3 D'Var Torah

Rabbi Kenter

Gloria Ruth Krugel
Marjorie Achbar
Shirley Geller
Martin Fortus
Miriam Lior
Faye Tennenhouse

1.5 Approval of Agenda

AII

A motion was made by Norm Ferkin and seconded by David Roytenberg to approve the agenda for June 23, 2022.

All were in favour. The motion was carried.

1.6 Approval of Board Minutes From the Meeting Held on May 26, 2022

Victor Rabinovitch

A motion was made by Jodi Gitter and seconded by Judah Silverman to approve the Board minutes from the meeting held on May 26, 2022.

All were in favour. The motion was carried.

1.7 Approval of Board Minutes From the Special In-Camera Meeting Held on May 11, 2022.

A motion was made by Jodi Gitter and seconded by Norm Ferkin to approve the Board minutes from the meeting held on May 11, 2022.

All were in favour. The motion was carried.

1.8 Business Arising From Previous Minutes

All

None

2.0 FINANCIAL MATTERS

2.1 Executive Director's Written Statement Respecting the Status of Staff Salaries and Remittances to Government Rena Garshowitz

Rena presented the statement for employee wages to the Board.

3.0 REPORTING WITH DISCUSSION AND VOTE

3.1 Budget 2022-2023

Adina Libin

Adina walked the Board through the budget's highlights:

- KBI has received \$60 000 more in donated revenue compared to last year
- Some attrition in terms of membership numbers is anticipated
- A \$36 membership dues increase has been incorporated into the budget
- The finance committee has budgeted for \$50 000 in donated revenues, \$25 000 in fundraising revenues and \$30 000 in rental revenues

David Lyman stated that we need to increase our fundraising capacity. Discussion ensued about whether or not the budget ought to reflect a larger fundraising amount. Jaimee proposed that a definitive fundraising plan be created. Adina reminded the Board that the expenditure plan could be adjusted if we do better than projected in terms of fundraising.

- Personnel costs were shared. Spending on clergy salaries have decreased, spending on maintenance staff salaries has increased and spending on office personnel has decreased
- Building occupancy costs have increased
- There exist some maintenance "must-dos" including the roof and furnace. The Building and Land Committee budgeted against \$75 000
- General and administrative costs were shared. Legal fees were up since last year but are not expected to be as high in the coming year
- The Finance Committee has suggested to set a specific target with respect to the investment income at 4.5% of its interest

A motion was made by Adina Libin and seconded by Jaimee Mitzmacher to approve the 2022-2023 Budget for KBI.

All were in favour. The motion was carried.

Victor offered congratulations to Adina and the Finance and Audit Committee for their hard work on the budget. Adina thanked Rena for her hard work on the budget preparation.

3.2 OTT at KBI Progress

Jeremy Rudin

Jeremy reported that the process has continued to move along and that by now the Committee is preparing to launch registration for the Ottawa Talmud Torah (OTT) on KBI's website and is engaging staff for the coming year.

In addition to its commitments under the Agreement in Principle, OTT has agreed that, prior to the transition of control of the OTT Corporation to KBI, OTT will:

- make best efforts to recover any outstanding tuition payments
- repay the loan that it received from the Government of Canada
- and prepare financial statements for the fiscal year, including an income statement and balance sheet

KBI will treat the accumulated surplus (approximately \$90 000) that is on the OTT balance sheet as a special purpose fund, to be used for the benefit of the school.

KBI will have full control over the operation of the school once the current school year ends, even though KBI does not yet have control of the OTT Corporation. The final date for the formal transition of control is not yet determined; however, the Committee expects the date to be before the new school year begins. This does not impede KBI's ability to operate the school in any way. The only practical implication is that KBI does not control the accumulated surplus until the transition is completed.

Jeremy shared the Terms of Reference for the OTT@KBI Committee.

Jeremy Rudin will be appointed the Chair of the Committee.

Rabbi Kenter shared the progress he has made to launch OTT including who the Interim Director will be as well as consulting that will take place over the summer to prepare for the start of the school year. For example, moving forward, the Tuesday and Thursday programming will differ. Also, OTT will take over JTeen programming.

There will be an Early Bird tuition rate through the end of July.

A motion was made by Jeremy Rudin and seconded by Harland Tanner that KBI establish the OTT@KBI Committee with its set terms of reference and mandate for 5783 (2022-2023) and that Jeremy Rudin be appointed Chair of the Committee.

All were in favour. The motion was carried.

Jeremy thanked David Lyman, Olga Strelchenko and Harland Tanner for their hard work as members of the Committee that helped launch OTT@KBI.

3.3 Other Business Raised By a Director

None

4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE

4.1 Youth Report

Jaimee Mitzmacher

Jaimee reported that the Youth Leadership Council would be taking on the planning of one event per month for Gesher and USY-aged youth under the guidance and support of Cantor Green. Cantor Green will plan one event per month for the younger youth.

There is an upcoming regional event to La Ronde on September 11th.

Cantor Green detailed the wonderful programs that were organized and executed during the month of May.

4.2 Update on Membership Committee and Renewal Jeff Greenberg

Jeff said that within the next few weeks, membership forms or renewal forms would be sent out to members. The Committee will focus on members who have not renewed in the last year or two and endeavour to target this demographic in an engaging and meaningful way.

4.3 Other Business Raised By a Director

Rabbi Kenter spoke about the “rejigging” of Clergy responsibilities. OTT is set to launch. It is expected that the Women’s Torah Study every Wednesday will continue to run. A few individuals have applied for the position and interviews have begun. Summer programming is in place and the team is focussed on making sure that planning is underway for September.

5.0 REPORTING WITHOUT DISCUSSION OR VOTE

5.1 Committee Reports As Circulated

Norm reported that the vast majority of Board members have joined the Life and Legacy campaign.

5.2 Other Business Raised By Any Director

None

6.0 IN CAMERA

7.0 ADJOURNMENT

The meeting was adjourned at 9:16 PM.

The next Board Meeting is on Thursday, August 25, 2022.