

**Kehillat Beth Israel  
Board of Directors  
February 22, 2021  
Zoom Meeting  
Minutes**

**Present:**

Jay Amdur  
Yossi Bokhaut  
Mordecai Brodt  
Norm Ferkin

David Lyman  
Victor Rabinovitch  
Jeremy Rudin  
Judah Silverman

Donna Straus  
Eric Weiner  
Madelaine Werier  
Helen Zipes

**Secretary:**

Jodi Gitter

**Clergy Present:**

Rabbi Eytan Kenter  
Rabbi Deborah Zuker  
Cantor Jason Green

**Staff Present:**

Elisheva Brantz

**Regrets:**

Ilana Albert-Novick  
Harland Tanner

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome**

**Judah Silverman**

The meeting was called to order at 7:03 PM.

**1.2 Call for Declaration of Conflict of Interest**

**Judah Silverman**

None of the members present declared a conflict of interest.

**1.3 D'var Torah**

**Rabbi Eytan Kenter**

**1.4 Moment of Silence to Commemorate Those Congregants Who Have Passed Away Since the Last Board Meeting** **Judah Silverman /**

Marvin Shabinsky  
Louis Greenberg  
Dorothy Maser

**1.5 Approval of the Agenda of February 22, 2021** **Judah Silverman**

**A motion was made by Helen Zipes and seconded by Donna Strauss to approve the agenda.**

**All were in favour. The motion was carried.**

**1.6 Approval of the Minutes of the Board of Directors** **Judah Silverman**

**A motion was made by Jodi Gitter and seconded by Jay Amdur to approve the minutes of the Board of Directors for the meeting held on January 28, 2021.**

**All were in favour. The motion was carried.**

**1.7 Business Arising from Previous Minutes** **Judah Silverman**

Judah will speak about the CBSO application later in the meeting.

**2.0 FINANCIAL MATTERS**

**2.1 Executive Director's Written Statement Respecting the Status of Staff Salaries and Remittances to Government** **Elisheva Brantz**

- Elisheva presented the statement for employee wages to the Board.

**2.2 Monthly Financial Update** **Jay Amdur**

- There was no financial update this month due to the fact that the office is busy preparing and disseminating the income tax receipts.
- Judah spoke to an email from Donna who inquired about KBI's policy around tax receipts for donations received that are not monetary ("in-kind"). Yossi replied that the Finance and Audit Committee will explore the guidelines from CRA and will provide an answer. Jay mentioned that once a response was provided and discussed at the Board, he could work with the Governance Committee to draft a formal policy on in-kind donations.

### **3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE**

#### **3.1 Update to CBSO Legacy Fund**

**Judah Silverman**

- Judah reported that the CBSO Legacy Fund had agreed to provide funding directly to KBI for three of the five requests that KBI had submitted last month. These include:
  1. The request for \$10,000 to assist with additional technology for the shul. This funding will be used to purchase a second livestream platform and to upgrade the equipment that Cantor Green uses for his recordings.
  2. The request for \$2,000 to assist with offsetting this year's *Mishloach Manot* initiative.
  3. The request for up to \$5,000 per year for members who may have accidentally let their membership lax and need to "member up" when a death occurs.
- The CBSO Legacy Fund agreed that the undocumented letters confirming that the certain members had already paid for the opening and closing of their burial plots was an issue that needed to be addressed. Since this was an issue from one of the legacy shuls, they agreed that the CBSO Legacy Fund should cover this expense. Arrangements will therefore be made directly with Jewish Memorial Gardens to provide the required funding to cover these unexpected expenses for the next ten years. Additionally, the CBSO Legacy Fund will reimburse KBI for the one expense (of \$2,500) that was incurred earlier this fiscal year.
- The CBSO Legacy Fund did not agree to assist with the Sustaining KBI initiative. This request had been for an additional \$10,000. That said, Judah did mention that two donors had recently stepped up and contributed just over \$10,000 to this initiative and, as such, KBI managed to just slightly surpass the original goal of collecting \$90,000 for this special initiative.

**A motion was made by Yossi Bokhaut and seconded by Norm Ferkin to segregate the monies obtained from the CBSO Legacy Fund into their respective categories.**

**All were in favour. The motion was carried.**

#### **3.2 Any other business raised by any Director requiring Board decision or authority**

- None

### **4.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE**

#### **4.1 Update on Committees' Review**

**Victor Rabinovitch**

- Victor provided an update on the "Committee Oversight Review" group.
- He mentioned that the group has met several times and have decided to make a "listening tour" to gather information about what each Committee Chair feels is working well and what they would like to see improve. Victor hopes for this to be completed over the coming 4-6 weeks.

- Victor spoke about the need for a routine to be implemented whereby Committee Chairs send in a monthly report to the Board.
- Discussion ensued about post-pandemic shul life. What have we learned from the past year? What ought to change as we move toward more normal operations? What would each Committee Chair like to see modified in terms of the shul's functioning? How can committee recruitment be achieved?

#### **4.2 Other business raised by any director**

- None

### **5.0 REPORTING WITHOUT DISCUSSION AND VOTE**

#### **5.1 Other business raised by any director**

- Rabbi Zuker reminded the Board that in both the annual membership questionnaire and in the *Kol Nidre* Appeal book, members are asked to indicate their interest in various committees. Chairs are, indeed, notified about potential recruits.
- Norm spoke about the need for more volunteers to help with the *Life and Legacy Committee's* endeavours.

### **6.0 IN CAMERA**

### **7.0 ADJOURNMENT**

**The meeting was adjourned at 8:22 PM.**

The next Board of Directors meeting is scheduled for Monday, March 22, 2021 at 7:00 PM.