

**Kehillat Beth Israel
Board of Directors
October 22, 2020
Zoom Meeting
Minutes**

Present:

Ilana Albert-Novick
Jay Amdur
Yossi Bokhaut
Mordecai Brodt

Norm Ferkin
David Lyman
Victor Rabinovitch
Jeremy Rudin

Judah Silverman
Donna Strauss
Eric Weiner
Madelaine Werier
Helen Zipes

Secretary:

Jodi Gitter

Clergy Present:

Rabbi Eytan Kenter
Rabbi Deborah Zuker

Staff Present:

Elisheva Brantz

Regrets:

Harland Tanner

1.0 PRELIMINARY MATTERS

1.1 Call to Order and Welcome to New Board Members

Judah Silverman

The meeting was called to order at 7:03 PM.

1.2 Call for Declaration of Conflict of Interest

Judah Silverman

None of the members present declared a conflict of interest.

1.3 D'var Torah

Rabbi Eytan Kenter

**1.4 Moment of Silence to Commemorate Those Congregants
Who Have Passed Away Since the Last Board Meeting**

Judah Silverman /

Paul Shapiro
Phyllis Cleiman
David Shore

1.5 Approval of the Agenda of October 22, 2020

Judah Silverman

A motion was made by Helen Zipes and seconded by Eric Weiner to approve the agenda.

All were in favour.

The motion was carried.

1.6 Approval of the Minutes of the Board of Directors

Judah Silverman

A motion was made by Jodi Gitter and seconded by Norm Ferkin to approve the minutes of the Board of Directors for the meeting held on September 20, 2020.

All were in favour.

The motion was carried.

1.7 Business Arising from Previous Minutes

Judah Silverman

With respect to item 1.7 from July 16, 2020 minutes: **Hebrew Free Loan Proposal**

- Judah has yet to hear anything from Hebrew Free Loan and therefore, KBI will not be pursuing that endeavour any longer.

2.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

2.1 Appointment of Immediate Past President

Jay Amdur

Pursuant to By-law No. 1, section 6.06, a motion was made by Jay Amdur and seconded by Donna Strauss to appoint the Immediate Past-President, Helen Zipes, as a Director of the Corporation and member of the Board of Directors.

All were in favour.

The motion was carried.

2.2 Other business raised by any Director requiring Board decision or authority

- None

3.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE

3.1 Goals and Expectations

Judah Silverman

- As we are beginning a new year, Judah spoke about the expectations around serving as a Board member: Time, Treasure and Talent.
- He spoke about the necessity to support and attend events, support one another, and that free and open discussions are welcome.
- Judah asked us to reflect upon and reset our goals as a Board.
- In break-out groups, most Board members discussed the necessity to do more outreach and to engage with members and to especially leave no members behind during these unprecedented times.
- Yossi mentioned that it is beneficial to revisit last year's goals in order to determine how we fared.
- Board members shared ways in which we could increase the involvement of members through meaningful and engaging activities as well as the Clergy spending meaningful time with families in small-group settings.

3.2 Other business raised by any director

- None

4.0 FINANCIAL MATTERS

4.1 Executive Director's Written Statement Respecting the Status of Staff Salaries and Remittances to Government

Elisheva Brantz

- Elisheva presented the statement for employee wages to the Board.

4.2 Monthly Financial Update – September 2020

Jay Amdur

- Jay walked us through the September numbers.
- Utilities and personnel costs are down.
- \$80-90,000 is coming in from fundraising.
- We are slightly under with respect to membership collection of dues in terms of what we had originally budgeted last July.

4.3 Presentation and Approval of Revised Budget

Jay Amdur

- In light of changes arising from the current pandemic, as well as recent fundraising activities, the Finance and Audit Committee reviewed the initial budget and determined that it would be best to submit a revised budget for Board consideration.
- Jay presented the revised budget.
- Adjustments were made to account for the impacts of the pandemic on the full fiscal year and not solely on the first quarter (as had originally been planned when the initial budget was prepared and accepted).

- Jay noted that government-funded wage subsidies have ended.
- One of KBI's two previous parking tenants no longer needs parking and therefore the budget has been adjusted to reflect that.
- Thanks to the above-mentioned fundraising, the shul is currently on track to break even for the current fiscal year.

A motion was made by Jay Amdur and seconded by Yossi Bokhaut to approve the revised version (v3.1) of the budget that was previously passed and ratified by the Board.

All were in favour.

The motion was carried.

4.4 Update on Financial Audit Process for Fiscal Year 2020-21 Yossi Bokhaut

- As reported to the Board last fiscal year, in an effort to reduce operational costs, the Finance and Audit Committee had considered the possible option of doing away with a formal Audit Engagement in favour of a Review Engagement.
- Yossi explained that KBI is incorporated Federally under the Canada Not-for-profit Corporations Act (CNCA).
- In accordance with the Act, since KBI's revenues are in excess of \$1,000,000, a Review Engagement is not sufficient and that a formal Audit Engagement must be conducted.
- As per the decision at the most recent Annual General Meeting, KBI will engage GGFL once again to complete a formal Audit Engagement for Fiscal Year 2020-21.
- During the course of this fiscal year, a Request For Proposal (RFP) process will be conducted to compete the Audit Engagement for future years.

5.0 REPORTING WITHOUT DISCUSSION AND VOTE

5.1 Other business raised by any director

- Judah requested that the Board review the list of KBI families who have not yet renewed their membership for this year and to reach out to families we may know.
- A fulsome discussion ensued about how best to accomplish this task.

6.0 IN CAMERA

7.0 ADJOURNMENT

The meeting was adjourned at 9:27 PM.

The next Board of Directors meeting is scheduled for Thursday, November 26, 2020 at 7:00 PM.