

**Kehillat Beth Israel
Board of Directors
November 26, 2020
Zoom Meeting
Minutes**

Present:

Jay Amdur
Yossi Bokhaut
Mordecai Brodt
Norm Ferkin

David Lyman
Victor Rabinovitch
Jeremy Rudin
Judah Silverman

Donna Strauss
Eric Weiner
Madelaine Werier
Helen Zipes

Secretary:

Jodi Gitter

Clergy Present:

Rabbi Eytan Kenter
Rabbi Deborah Zuker
Cantor Jason Green

Staff Present:

Elisheva Brantz

Regrets:

Ilana Albert-Novick
Harland Tanner

1.0 PRELIMINARY MATTERS

1.1 Call to Order and Welcome

Judah Silverman

The meeting was called to order at 7:03 PM.

1.2 Call for Declaration of Conflict of Interest

Judah Silverman

None of the members present declared a conflict of interest.

1.3 D'var Torah

Rabbi Eytan Kenter

1.4 Moment of Silence to Commemorate Those Congregants Who Have Passed Away Since the Last Board Meeting Judah Silverman /
Shirley Feller

1.5 Approval of the Agenda of November 26, 2020 Judah Silverman

A motion was made by Helen Zipes and seconded by Eric Weiner to approve the agenda.

All were in favour. The motion was carried.

1.6 Approval of the Minutes of the Board of Directors Judah Silverman

A motion was made by Jodi Gitter and seconded by Norm Ferkin to approve the minutes of the Board of Directors for the meeting held on October 22, 2020.

All were in favour. The motion was carried.

A motion was made by Jay Amdur and seconded by Helen Zipes to approve the minutes of the *special* Meeting of the Board of Directors held on November 10, 2020.

All were in favour. The motion was carried.

1.7 Business Arising from Previous Minutes Judah Silverman

- In reference to the goals the Board generated at the October 22, 2020 Board Meeting, David Lyman asked if staff is reaching out to KBI's members.
 - Elisheva Brantz replied that there are incoming calls on a daily basis and that the concerns are, indeed, being addressed.
 - David would like to see KBI's senior members contacted and checked-in upon more regularly. He inquired whether there are available resources to hire someone to make those calls.
- With respect to the minutes of the November 10 meeting, Victor, David and Judah have committed to forming a special sub-committee of the Board that will review each of the existing committee mandates and terms of reference.
 - Elisheva will circulate these documents to this new sub-committee.

2.0 FINANCIAL MATTERS

2.1 Executive Director's Written Statement Respecting the Status of Staff Salaries and Remittances to Government Elisheva Brantz

- Elisheva presented the statement for employee wages to the Board.

2.2 Monthly Financial Update – October 2020

Jay Amdur

- Jay walked us through the October numbers.
- \$125,000 from the Ottawa Kosher Food Bank account has been deposited into a term deposit at TD.
- Occupancy costs remain down.
- KBI logo and website costs were incurred.
- Only \$3,400 outstanding on membership dues (very low – good news!).

3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

3.1 Other business raised by any Director requiring Board decision or authority

- None

4.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE

4.1 Other business raised by any director

- None

5.0 REPORTING WITHOUT DISCUSSION AND VOTE

5.1 Committees and Reports Protocol

Rabbi Kenter

1. OVH CKC Update
 - Rabbi Kenter spoke about how Creative Kosher Catering is no longer under the Ottawa Va'ad Hakashrut supervision. External and independent supervision is necessary in order for a kosher catering company to be viable.
 - Helen Zipes asked if KBI could, potentially, bring CKC in to the building with Rabbi Kenter as the mashgiach. Rabbi Kenter responded that KBI would not be crossing that bridge at this time. Other caterers will hopefully be stepping into the “void” that this “parting-of-ways” has created.
2. Streamspot Metrics
 - Rabbi Kenter reported that there have been 145 unique viewers of KBI's virtual services in the past 30 days.
 - Attendance did dip post High Holy Days but tends to increase on Shabbat when some “new” alternative is offered.
3. Membership Update
 - Elisheva prepared and presented a report stating that 530 “units” (families) have renewed out of 601.
 - 20 new units have joined.

- 20 units are taking a year off this year and most of those were families that came to us through the JUMP-start program.
- 4 units have moved away.
- KBI staff continues to reach out to the remaining 36 units.
- These numbers encourage Judah and he mentioned that the budget the Board prepared is tracking very well against the number of units we have retained.

5.2 Work of Board

Judah Silverman

- Judah acknowledged the Board with appreciation for the special meeting the Board attended on November 10, 2020.
- Judah asked that the Chair of each committee submit a report on the month's activities in advance of each monthly Board meeting. This enables a discussion during Board meetings. These committee reports should be submitted to Elisheva before Shabbat on the week prior to the scheduled Board meeting.
- Judah asked the Board to consider how we may engage KBI members with respect to fundraising.
- Rabbi Kenter spoke about the considerable but necessary time the Clergy has put in to contacting and connecting with members during the pandemic.
- Judah said that a committee needs to be struck to spearhead outreach, which needs to be ongoing.
- David Lyman, Donna Strauss and Helen Zipes will head this committee.

5.3 Other business raised by any director

- None

6.0 IN CAMERA

7.0 ADJOURNMENT

The meeting was adjourned at 9:02 PM.

The next Board of Directors meeting is scheduled for Tuesday, December 22, 2020 at 7:00 PM.