

**Kehillat Beth Israel
Board of Directors
May 16, 2019
Simcha Room
Minutes**

Present:

Ilana Albert-Novick
Mordechai Brodt
Joel Sachs
Harland Tanner

Jay Amdur
David Lyman
Kivi Shapiro
Helen Zipes

Yossi Bokhaut
Stuart McCarthy
Harvey Slack

Secretary:

Jonathan Meijer

Clergy Present:

Rabbi Eytan Kenter
Rabbi Deborah Zuker
Cantor Jason Green

Staff Present:

Rena Garshowitz

Regrets:

Jodi Gitter
Eric Weiner

Lorne Goldstein

Judah Silverman

Guests Present:

Leon Bronstein

1.0 PRELIMINARY MATTERS

1.1 Call to Order and Welcome

Helen Zipes

The meeting was called to order at 6:39 PM.

1.2 Call for Declaration of Conflict of Interest

Helen Zipes

None of the members present declared any conflict of interest.

1.3 D'var Torah

Rabbi Kenter

1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting **Helen Zipes**

There were no congregants who passed away since the last Board meeting.

1.5 Approval of the Agenda of April 24, 2019 **Helen Zipes**

A motion was made by Harvey Slack and seconded by Stuart McCarthy to approve the agenda.

The motion was carried.

1.6 Jewish Memorial Gardens update **Leon Bronstein**

(Please find the original JMG Partnership Agreement in **Appendix A**, a draft of the new Founding Members' Agreement in **Appendix B**, and explanatory notes for the latter in **Appendix C**.)

Leon Bronstein presented the background on the founding and evolution Jewish Memorial Gardens (JMG). He then explained how there is currently an exercise underway to amend and upgrade the Founding Members' Agreement, which has to be unanimously approved by the Founding Members of JMG. He presented the reasons why the Board should not yet approve this new agreement.

When the Section 10 of the Bank Street cemetery was sold by Congregation Beth Shalom (CBS) to Congregation Machzikei Hadas (CMH) in 1959-60, the specific area that was sold was not properly defined. The most detailed documents appear to limit the sale to 17 rows of burial plots. Since then, CMH has created a further 6 rows into what was previously unused brush area adjacent to the first 17 rows. While the legal title to the land is not at issue since all of it is now held by JMG, the halachic authority over the specific sections needs to be straightened out. Leon's proposal to his counterpart at CMH was to cede halachic authority over the rest of Bank Street's section 10 in exchange for a portion of CMH's section at the Osgoode cemetery. Leon is awaiting a response from CMH and will advise the Board once they have responded.

Additionally, Stuart added that several years ago, Beit Tikvah also purchased space at the Bank Street cemetery from CBS. This was a purely financial transaction and Beit Tikvah has not paid KBI in full for this land (and KBI continues to carry this outstanding receivable on the balance sheet). Since they have not paid for the land, Beit Tikvah has therefore not yet fulfilled their obligation to purchase the minimum section to count as a Founding Member of JMG. This therefore affects the proposed wording of the revised Founding Members' Agreement. Helen has met with and will meet again with Bobby Wollock, the President of Beit Tikvah to discuss possible options and she will return to the Board with the results of those discussions.

Following the settlement of these two issues, the Board may then choose to approve the revised Founding Members' Agreement.

**1.7 Approval of the Minutes of the Board of Directors
for April**

Jonathan Meijer

A motion was made by Jonathan Meijer and seconded by Joel Sachs to approve the minutes of the Board of Directors for the meeting held on April 24, 2018.

A motion was made by Harvey Slack and seconded by Ilana Albert-Novick to amend the minutes by adding an asterisk to "Guests:" with a note indicating that the two guests became Directors during the course of the meeting.

The motion was carried.

The original motion was carried.

1.8 Business arising from Minutes or submitted reports

Helen Zipes

No business arose.

2.0 FINANCIAL MATTERS

**2.1 Executive Director's written statement respecting
the status of staff salaries and remittances to government**

Rena Garshowitz

Rena presented the statement to the Board.
(Please find the written statement in **Appendix D.**)

2.2 Monthly Financial Report (March 2019)

Jay Amdur

Jay presented the Financial Report for March 2019.
(Please find the report in **Appendix E.**)

3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

3.1 Operating Policy 8 (Spending Limitations)

Jay Amdur

Jay presented the rationale for the proposed Operating Policy 8 and associated changes to Operating Policy 7.

A motion was made by Jay Amdur and seconded by Harvey Slack to adopt the resolution amending Operating Policy 7 and introducing Operating Policy 8 (please refer to Appendix F for a full copy of the resolution as tabled).

A motion was made by Kivi Shapiro and seconded by Joel Sachs to postpone the discussion and vote on these resolutions at the next Board meeting.

The motion was carried.

The original motion will be re-tabled at the next Board meeting.

3.2 Governance Committee Terms of Reference **Jay Amdur**

A motion was made by Jay Amdur and seconded by David Lyman to adopt the Terms of Reference of the Governance Committee as submitted (please refer to Appendix G for a full copy of the Terms of Reference).

The motion was carried.

3.3 MERCAZ Checkoff in Membership docs **Rabbi Kenter**

A motion was made by Ilana Albert-Novick and seconded by Mordechai Brodt to add two checkboxes to the membership registration and renewal forms: one for registration to MERCAZ-Canada and one for registration to the Masorti Foundation, each with a very short description, and where the additional cost for selecting each option will be \$18 per adult member.

The motion was carried.

3.4 Other business raised by any Director requiring Board decision or authority

No other business was raised.

4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE

4.1 Shabbat security/greeters **Rabbi Zuker**

Rabbi Zuker presented a background on the security situation. Rena then presented an update on the specifics of security within our shul.

A motion was made by Jay Amdur and seconded by Harvey Slack to direct the Executive Director to continue hiring security guards for Shabbat morning services until a full security presentation is approved by the Board, and to

authorize the Executive Director to expense up to \$3,000 for a new door keypad system or other physical security items as needed.

The motion was carried.

4.2 Lessons from JOIN Conference

Rabbi Zuker

Rabbi Zuker presented the report from the JOIN (Jewish Ottawa Inclusion Network) Conference (please find the report in **Appendix H.**)

4.3 Other business raised by any Director

No other business was raised.

5.0 REPORTING WITHOUT DISCUSSION OR VOTE

5.1 Other business raised by any Director

Cantor Green reminded the Board that KBI is hosting a concert on June 18, and asked for 100% Board participation, by attending the concert, donating, or purchasing ad space, and asked to bring friends and family to the concert.

6.0 IN CAMERA

7.0 NEXT MEETING – Thursday June 20th, 2019 6:30 PM

8.0 ADJOURNMENT

The meeting was adjourned at 9:14 PM.

Jonathan Meijer, Secretary

Date of approval

APPENDICES

The following appendices follow this page, in order:

- Appendix A: Jewish Memorial Gardens (JMG) 2008 Partnership Agreement
- Appendix B: Draft of new Founding Members' Agreement for JMG
- Appendix C: Explanatory notes for new Founding Members' Agreement for JMG
- Appendix D: Statement respecting the status of staff salaries and remittances to the government
- Appendix E: Financial report for March 2019
- Appendix F: Resolution adopting Operating Policy Number 8
- Appendix G: Governance Committee Terms of Reference
- Appendix H: Report from the Jewish Ottawa Inclusion Network (JOIN) Conference
- Appendix I: May 2019 President's Update to the Board of Directors
- Appendix J: May 2019 OKFB Update to the Board of Directors
- Appendix K: May 2019 OVH Committee Update to the Board of Directors
- Appendix L: May 2019 ED Update to the Board of Directors