

**Kehillat Beth Israel  
Board of Directors  
May 16, 2019  
Simcha Room  
Minutes**

**Present:**

Ilana Albert-Novick  
Mordechai Brodt  
Joel Sachs  
Harland Tanner

Jay Amdur  
David Lyman  
Kivi Shapiro  
Helen Zipes

Yossi Bokhaut  
Stuart McCarthy  
Harvey Slack

**Secretary:**

Jonathan Meijer

**Clergy Present:**

Rabbi Eytan Kenter  
Rabbi Deborah Zuker  
Cantor Jason Green

**Staff Present:**

Rena Garshowitz

**Regrets:**

Jodi Gitter  
Eric Weiner

Lorne Goldstein

Judah Silverman

**Guests Present:**

Leon Bronstein

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome**

**Helen Zipes**

The meeting was called to order at 6:39 PM.

**1.2 Call for Declaration of Conflict of Interest**

**Helen Zipes**

None of the members present declared any conflict of interest.

**1.3 D'var Torah**

**Rabbi Kenter**

**1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting** **Helen Zipes**

There were no congregants who passed away since the last Board meeting.

**1.5 Approval of the Agenda of April 24, 2019** **Helen Zipes**

**A motion was made by Harvey Slack and seconded by Stuart McCarthy to approve the agenda.**

**The motion was carried.**

**1.6 Jewish Memorial Gardens update** **Leon Bronstein**

(Please find the original JMG Partnership Agreement in **Appendix A**, a draft of the new Founding Members' Agreement in **Appendix B**, and explanatory notes for the latter in **Appendix C**.)

Leon Bronstein presented the background on the founding and evolution Jewish Memorial Gardens (JMG). He then explained how there is currently an exercise underway to amend and upgrade the Founding Members' Agreement, which has to be unanimously approved by the Founding Members of JMG. He presented the reasons why the Board should not yet approve this new agreement.

When the Section 10 of the Bank Street cemetery was sold by Congregation Beth Shalom (CBS) to Congregation Machzikei Hadas (CMH) in 1959-60, the specific area that was sold was not properly defined. The most detailed documents appear to limit the sale to 17 rows of burial plots. Since then, CMH has created a further 6 rows into what was previously unused brush area adjacent to the first 17 rows. While the legal title to the land is not at issue since all of it is now held by JMG, the halachic authority over the specific sections needs to be straightened out. Leon's proposal to his counterpart at CMH was to cede halachic authority over the rest of Bank Street's section 10 in exchange for a portion of CMH's section at the Osgoode cemetery. Leon is awaiting a response from CMH and will advise the Board once they have responded.

Additionally, Stuart added that several years ago, Beit Tikvah also purchased space at the Bank Street cemetery from CBS. This was a purely financial transaction and Beit Tikvah has not paid KBI in full for this land (and KBI continues to carry this outstanding receivable on the balance sheet). Since they have not paid for the land, Beit Tikvah has therefore not yet fulfilled their obligation to purchase the minimum section to count as a Founding Member of JMG. This therefore affects the proposed wording of the revised Founding Members' Agreement. Helen has met with and will meet again with Bobby Wollock, the President of Beit Tikvah to discuss possible options and she will return to the Board with the results of those discussions.

Following the settlement of these two issues, the Board may then choose to approve the revised Founding Members' Agreement.

**1.7 Approval of the Minutes of the Board of Directors  
for April**

**Jonathan Meijer**

A motion was made by Jonathan Meijer and seconded by Joel Sachs to approve the minutes of the Board of Directors for the meeting held on April 24, 2018.

A motion was made by Harvey Slack and seconded by Ilana Albert-Novick to amend the minutes by adding an asterisk to "Guests:" with a note indicating that the two guests became Directors during the course of the meeting.

The motion was carried.

The original motion was carried.

**1.8 Business arising from Minutes or submitted reports**

**Helen Zipes**

No business arose.

**2.0 FINANCIAL MATTERS**

**2.1 Executive Director's written statement respecting  
the status of staff salaries and remittances to government**

**Rena Garshowitz**

Rena presented the statement to the Board.  
(Please find the written statement in **Appendix D.**)

**2.2 Monthly Financial Report (March 2019)**

**Jay Amdur**

Jay presented the Financial Report for March 2019.  
(Please find the report in **Appendix E.**)

**3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE**

**3.1 Operating Policy 8 (Spending Limitations)**

**Jay Amdur**

Jay presented the rationale for the proposed Operating Policy 8 and associated changes to Operating Policy 7.

**A motion was made by Jay Amdur and seconded by Harvey Slack to adopt the resolution amending Operating Policy 7 and introducing Operating Policy 8 (please refer to Appendix F for a full copy of the resolution as tabled).**

**A motion was made by Kivi Shapiro and seconded by Joel Sachs to postpone the discussion and vote on these resolutions at the next Board meeting.**

**The motion was carried.**

**The original motion will be re-tabled at the next Board meeting.**

**3.2 Governance Committee Terms of Reference Jay Amdur**

**A motion was made by Jay Amdur and seconded by David Lyman to adopt the Terms of Reference of the Governance Committee as submitted (please refer to Appendix G for a full copy of the Terms of Reference).**

**The motion was carried.**

**3.3 MERCAZ Checkoff in Membership docs Rabbi Kenter**

**A motion was made by Ilana Albert-Novick and seconded by Mordechai Brodt to add two checkboxes to the membership registration and renewal forms: one for registration to MERCAZ-Canada and one for registration to the Masorti Foundation, each with a very short description, and where the additional cost for selecting each option will be \$18 per adult member.**

**The motion was carried.**

**3.4 Other business raised by any Director requiring Board decision or authority**

No other business was raised.

**4.0 REPORTING WITH DISCUSSION BUT WITHOUT VOTE**

**4.1 Shabbat security/greeters Rabbi Zuker**

Rabbi Zuker presented a background on the security situation. Rena then presented an update on the specifics of security within our shul.

**A motion was made by Jay Amdur and seconded by Harvey Slack to direct the Executive Director to continue hiring security guards for Shabbat morning services until a full security presentation is approved by the Board, and to**

**authorize the Executive Director to expense up to \$3,000 for a new door keypad system or other physical security items as needed.**

**The motion was carried.**

**4.2 Lessons from JOIN Conference**

**Rabbi Zuker**

Rabbi Zuker presented the report from the JOIN (Jewish Ottawa Inclusion Network) Conference (please find the report in **Appendix H.**)

**4.3 Other business raised by any Director**

No other business was raised.

**5.0 REPORTING WITHOUT DISCUSSION OR VOTE**

**5.1 Other business raised by any Director**

Cantor Green reminded the Board that KBI is hosting a concert on June 18, and asked for 100% Board participation, by attending the concert, donating, or purchasing ad space, and asked to bring friends and family to the concert.

**6.0 IN CAMERA**

**7.0 NEXT MEETING – Thursday June 20<sup>th</sup>, 2019 6:30 PM**

**8.0 ADJOURNMENT**

**The meeting was adjourned at 9:14 PM.**

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Jonathan Meijer, Secretary

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Date of approval

## **APPENDICES**

The following appendices follow this page, in order:

- Appendix A: Jewish Memorial Gardens (JMG) 2008 Partnership Agreement
- Appendix B: Draft of new Founding Members' Agreement for JMG
- Appendix C: Explanatory notes for new Founding Members' Agreement for JMG
- Appendix D: Statement respecting the status of staff salaries and remittances to the government
- Appendix E: Financial report for March 2019
- Appendix F: Resolution adopting Operating Policy Number 8
- Appendix G: Governance Committee Terms of Reference
- Appendix H: Report from the Jewish Ottawa Inclusion Network (JOIN) Conference
- Appendix I: May 2019 President's Update to the Board of Directors
- Appendix J: May 2019 OKFB Update to the Board of Directors
- Appendix K: May 2019 OVH Committee Update to the Board of Directors
- Appendix L: May 2019 ED Update to the Board of Directors