

**Kehillat Beth Israel  
Board of Directors  
December 19, 2019  
Simcha Room  
Minutes**

**Present:**

Ilana Albert-Novick  
Jay Amdur  
Yossi Bokhaut  
Norm Ferkin

Jodi Gitter  
Judah Silverman  
Harvey Slack  
Donna Strauss

Eric Weiner

**Secretary:**

Jodi Gitter

**Clergy Present:**

Cantor Jason Green  
Rabbi Deborah Zuker

**Staff Present:**

Rena Garshowitz

**Regrets:**

Mordechai Brodt  
Rabbi Eytan Kenter  
David Lyman

Joel Sachs  
Harland Tanner  
Helen Zipes

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome**

**Judah Silverman**

The meeting was called to order at 6:40 PM.

**1.2 Call for Declaration of Conflict of Interest**

**Judah Silverman**

None of the members present declared a conflict of interest.

**1.3 D'var Torah**

**Rabbi Deborah Zuker**

**1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting**

**Judah Silverman**

David Balsam  
Mathilde Elhiyani  
Jean Monson  
Corrine Levine

Nancy Pleet  
Dr. Martin Rudner  
Dr. Tibor Schatteles

**A motion was made by Eric Weiner and seconded by Harvey Slack to approve the agenda.**

**The motion was carried.**

**1.6 Approval of the Minutes of the Board of Directors**

October minutes still pending.

**A motion was made by Harvey Slack and seconded by Donna Strauss to approve the minutes of the Board of Directors for the meeting held on November 19, 2019.**

**The motion was carried.**

**1.7 Business arising from previous minutes**

None

**2.0 FINANCIAL MATTERS**

**2.1 Executive Director's written statement respecting the status of staff salaries and remittances to government** **Rena Garshowitz**

Rena presented the statement for employee wages to the Board. (See addendum)

**2.2 Monthly Financial Update - October 2019** **Jay Amdur**

Jay reported that we are in the 4th month of the fiscal year.

- We are above budget with respect to collecting the dues.
- We are aligned with what we were expecting regarding fundraising.
- Reporting about personnel, occupancy rates, building costs, programming costs, USCJ dues, and stripe charges ensued.
- Yossi asked about bank charges. Finance and Audit will be providing guidance and oversight to the Office about saving on these fees.

**3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE**

**3.1 Life and Legacy** **Judah Silverman**

- Judah spoke about Harold Greenspon and his foundation designed to assist Jewish communities' operations around enhancing the legacy/endowment donations from within their communities.

- Ottawa has been approved to participate and KBI is one of the participating organizations.
- Discussion ensued about what KBI's commitment would be and how we would be compensated.

**A motion was made by Judah and seconded by Norm for KBI to participate in the Life and Legacy program through the OJCF.**

**The motion was carried.**

### **3.2 Other business raised by any Director**

None.

### **4.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE**

#### **4.1 Introduction of Security Protocols**

**Rena Garshowitz**

- Rena advised the Board about upcoming changes to security protocol.

#### **4.2 February Board Meeting Date**

**Judah Silverman**

- Judah inquired about Board Members' availability on Feb. 20, 2020

#### **4.3 Other business raised by any Director**

None

### **5.0 REPORTING WITHOUT DISCUSSION OR VOTE**

#### **5.1 Jewish Memorial Gardens update**

**Harvey Slack**

- Harvey commended the impeccable services of JMG staff, and mentioned its legacy fund, flower campaign, and special markers campaign.

#### **5.2 Other business raised by any Director**

- Norm reported that a menorah that was brought from Chapel Street was restored.

### **6.0 IN CAMERA**

### **7.0 ADJOURNMENT**

**The meeting was adjourned at 8:45 PM.**

The next Board of Directors meeting is scheduled for Thursday, January 16, 2020.



An inclusive Egalitarian Conservative synagogue in Ottawa, Canada's capital.

To: All Directors of Kehillat Beth Israel Congregation

Re: Statement respecting employee wages

For the purposes of paragraph 149(1)(b) of the Canada Not-for-profit Act, I hereby certify that:

1. The wages of all employees of the Corporation who performed services for the Corporation at any time during the period from and including November 1, 2019 to and including the last day of November 2019, have been paid in full for such period; and
2. All remittances to government for Income Tax, both employer and employee portions of Canada Pension Plan and Employment Insurance, of all employees of the Corporation who performed services for the Corporation at any time during the period from and including November 1, 2019 to and including the last day of November 2019, have been remitted to the relevant government in full for such period.

DATED at Ottawa this 19<sup>th</sup> day of December, 2019

A handwritten signature in blue ink, appearing to read "Rena Garshowitz", is written over a horizontal line.

Rena Garshowitz  
Executive Director  
Kehillat Beth Israel Congregation



