

**Kehillat Beth Israel  
Board of Directors  
November 21, 2019  
Main Sanctuary  
Minutes**

**Present:**

Ilana Albert-Novick	Jay Amdur	Yossi Bokhaut
Mordechai Brodt	Norm Ferkin	David Lyman
Joel Sachs	Judah Silverman	Harvey Slack
Donna Strauss	Eric Weiner	Helen Zipes

**Secretary:**

Jodi Gitter

**Clergy Present:**

Rabbi Eytan Kenter  
Cantor Jason Green

**Staff Present:**

Rena Garshowitz

**Regrets:**

Harland Tanner

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome** **Judah Silverman**

The meeting was called to order at 6:30 PM. Judah welcomed new board members Norm Ferkin and Donna Strauss.

**1.2 Call for Declaration of Conflict of Interest** **Judah Silverman**

None of the members present declared any conflict of interest.

**1.3 D'var Torah** **Rabbi Kenter**

**1.4 Moment of Silence to commemorate those congregants  
who have passed away since the last board meeting** **Judah Silverman**

Mark Dover	Chaim Gilboa
Ben Kane	Bonnie McPhail
Harry Postner	Elianna Saidenberg
Alla Velikovski	

**1.5 Approval of the Agenda of November 21, 2019** **Judah Silverman**

A motion was made by Norm Ferkin and seconded by Donna Strauss to approve the agenda.

All were in favour. The motion was carried.

**1.6 Approval of the Previous Minutes of the Board of Director** **Judah Silverman**

Approval for the minutes of the October 10, 2019 Board of Directors meeting will be approved at next meeting in December.

A motion was made by Harvey Slack and seconded by Helen Zipes to approve the minutes of the Board of Directors for the meeting held on October 16, 2019.

The motion was carried.

**1.7 Business arising from the previous minutes** **Judah Silverman**

No business arose.

**1.8 Goals and Expectations** **Judah Silverman**

Judah Silverman introduced himself in this new endeavour as Board President. He reiterated that the Building our Future Campaign will be a major goal of the coming year.

**2.0 FINANCIAL MATTERS**

**2.1 Executive Director's written statement respecting the status of staff salaries and remittances to government** **Rena Garshowitz**

Rena presented the statement for employee wages to the Board. (See addendum)

**2.2 Update on annual Kol Nidre Appeal** **Rabbi Kenter**

- Significant amount of new donors this year (50-60% of the donors were "first-timers")
- Approx. \$53 000.00 has been pledged.

**2.3 Monthly Financial Update - July, August & September** **Jay Amdur**

Jay reported that we are at the end of Quarter 1. He pointed out the following noteworthy items:

- At end of Sept. we were close to \$905,000 in dues. Now we are looking at collecting \$935,000. Jay will track this throughout fiscal year.
- 81% of Yizkor Book money has been collected toward the targeted amount; \$5,600 under target at this point. Rabbi Kenter explained that we are down one employee who, when hired, will be doing outreach, and creating additional fundraising opportunities.
- Reporting ensued about the Marketing and Communications committee, finances for breakfast and dinner sponsorships, the endowment investment, and monies spent to date on the roof.

### 3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

#### 3.1 Governance matters pursuant to General Operating By-law No. 1

Jay Amdur

##### a) Appointment of Standing Committees

Pursuant to General Operating By-law No. 1, Section 9.01, the Board of Directors must appoint the standing committees of the Board.

**A motion was made by Jay Amdur and seconded by Helen Zipes to appoint the following standing committees: a Nominating Committee, a Ritual Committee, a Membership Committee, a Finance and Audit Committee, a Personnel Committee, a Governance Committee, a Strategic Planning Committee, and a Marketing and Communications Committee.**

**The motion was carried.**

Discussion ensued about what makes a committee vs. a working group, specifically referencing the Youth Programming Working Group. Membership Committee was discussed. David Lyman discussed the importance of monthly reports from each committee and working group.

##### b) Substitution of Personnel Chair

Pursuant to General Operating By-law No. 1, Section 7.02 (a) (ii) and Section 9.06, the President shall be the Chair of the Personnel Committee. Judah wishes to step aside in favour of another member of the Board being named Chair of this committee.

**A motion was made by Jay Amdur and seconded by Eric Weiner to appoint Harland Tanner as the Chair of the Personnel Committee.**

**The motion was carried.**

**c) Appointment of Standing Committee Chairs and Members**

Pursuant to General Operating By-law No. 1, Sections 9.02 through 9.09, the Board of Directors must appoint committee chairs and members for each standing committee.

**A motion was made by Jay Amdur and seconded by Eric Weiner to appoint the following individuals as Chairs and Members of the Standing Committees. (See addendum listing the committee chairs and members).**

**The motion was carried.**

**d) Appointment of Working Groups and Working Group Chairs**

Pursuant to General Operating By-law No. 1, Section 9.11, the Board of Directors must appoint working groups and working group chairs.

**A motion was made by Jay Amdur and seconded by Eric Weiner to appoint the following working groups and the following individuals as chairs of these working groups. (See addendum listing the working groups and the chairs of these working groups).**

**The motion was carried.**

**e) Appointment of Synagogue Representatives:**

Pursuant to General Operating By-law No. 1, Section 9.12, the synagogue requires representation on several community-based organizations. These individuals must be appointed by the Board of Directors each year. The Board shall appoint these individuals to hold office for a term expiring not later than the close of the next Annual General Meeting of Members.

**A motion was made by Jay Amdur and seconded by Joel Sachs to appoint the following individuals as synagogue representatives:**

**Jewish Memorial Gardens – Leon (Liney) Bronstein and Harvey Slack  
The Ottawa Vaad HaKashrut - Lorne Goldstein and Susie Wiseman  
Masorti Canada - Mercuz Canada - David Roytenberg**

**The motion was carried.**

**f) Designation of Signing Officers**

There is a need to establish the designated signing officers for the shul. To do so, a corporate resolution is required. Last month, just before the trip to Africa, most Board Members participated in an online motion approval which enabled KBI to be able to continue functioning while several of the signatories were out of the country. It is now important to finalize that process.

**A motion was made by Jay Amdur and seconded by Norm Ferkin to name the following individuals as designated signing officers: Jay Amdur, Rena Garshowitz, Judah Silverman, and Eric Weiner; and to negate any previous assignments.**

**The motion was carried.**

### **3.2 Other business raised by any director**

None

## **4.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE**

### **4.1 Building Our Future update**

**Eric Weiner**

- Eric presented a general update. We have delayed an actual launch date. Committee has been actively pursuing the lead donors (\$500,000+). These gifts have to be resolved before shul-wide launch of campaign.
- Discussion ensued about lead donors' commitments, the breakdown of the architect's renderings/designs, and the pros and cons of the disposal of an asset.

### **4.2 Other business raised by any Director**

None

## **5.0 REPORTING WITHOUT DISCUSSION OR VOTE**

None

## **6.0 IN CAMERA**

## **7.0 ADJOURNMENT**

**The meeting was adjourned at 8:55 PM.**

The next Board of Directors meeting is scheduled for Thursday, December 19, 2019.