

**Kehillat Beth Israel  
Board of Directors  
August 15, 2019  
Simcha Room  
Minutes**

**Present:**

Ilana Albert-Novick  
Mordechai Brodt  
Joel Sachs  
Harvey Slack  
Helen Zipes

Jay Amdur  
Jodi Gitter  
Kivi Shapiro  
Harland Tanner

Yossi Bokhaut  
David Lyman  
Judah Silverman  
Eric Weiner

**Secretary:**

Jonathan Meijer

**Clergy Present:**

Rabbi Eytan Kenter  
Rabbi Deborah Zuker  
Cantor Jason Green

**Staff Present:**

Rena Garshowitz

**Regrets:**

Lorne Goldstein                      Stuart McCarthy

**1.0 PRELIMINARY MATTERS**

**1.1 Call to Order and Welcome**

**Helen Zipes**

The meeting was called to order at 6:38 PM.

**1.2 Call for Declaration of Conflict of Interest**

**Helen Zipes**

None of the members present declared any conflict of interest.

**1.3 D'var Torah**

**Rabbi Kenter**

- 1.4 Moment of Silence to commemorate those congregants who have passed away since the last board meeting** **Helen Zipes**

Ruth Fleisher  
Trudy Wiseman  
Elliott Levitan

- 1.5 Approval of the Agenda of August 15, 2019** **Helen Zipes**

Helen indicated she would like to address section 4 before section 3.  
Jay indicated that he would like to introduce a motion under 3.6.  
Kivi indicated that he would like to introduce two motions under 3.6.

**A motion was made by Helen Zipes and seconded by Jay Amdur to approve the agenda.**

**The motion was carried.**

- 1.6 Approval of the Minutes of the Board of Directors for July** **Jonathan Meijer**

**A motion was made by Jonathan Meijer and seconded by Kivi Shapiro to approve the minutes of the Board of Directors for the meeting held on July 18, 2019.**

**The motion was carried.**

- 1.7 Business arising from Minutes or submitted reports** **Helen Zipes**

No business arose.

## **2.0 FINANCIAL MATTERS**

- 2.1 Executive Director's written statement respecting the status of staff salaries and remittances to government** **Rena Garshowitz**

Rena presented the statement for July to the Board.  
(Please find the written statement in **Appendix A.**)

- 2.2 Monthly Financial Update (June 2019)** **Jay Amdur**

Jay reported that there is no financial update because the auditor has not completed their work. Depending on the timing of the completion of the audit, the financial statements will be presented at the next Board meeting or at a special Board meeting called expressly for this purpose.

#### 4.0 REPORTING OPTIONS WITH DISCUSSION BUT WITHOUT VOTE

##### 4.1 Update on use of meat kitchen

Rena Garshowitz

Rena reported that the status quo with regards to the meat kitchen rental will be maintained.

##### 4.2 Update on Strategic Planning

Rabbi Kenter

Rabbi Kenter presented a document from the Strategic Planning Committee discussing a possible financial model for the shul, along with a proposed mission statement, value statement and core services. (Please find the document in **Appendix B.**)

##### 4.3 KPI assessment

Helen Zipes

Helen presented the KBI Board of Directors Workplan (please find this document in **Appendix C**). She asked the Board members to review the workplan and send their feedback to her.

##### 4.4 Membership renewal calls

Rena Garshowitz

Rena reported that all 2018-2019 members who did not renew yet received an email reminder on August 15. In addition, the following week, Board members will be asked to reach out to members who did yet not renew.

##### 4.5 Other business

No other business was raised.

#### 3.0 REPORTING OPTIONS WITH DISCUSSION AND VOTE

##### 3.1 Operating Policy 7 & 8

Jay Amdur

**A motion was made by Jay Amdur and seconded by Yossi Bokhaut to adopt the resolution amending Operating Policy 7 and to adopt the resolution introducing Operating Policy 8 as tabled (please refer to Appendix D for a copy of the resolution as tabled).**

**The motion was carried.**

##### 3.2 MarCom Committee Terms of Reference

Jay Amdur (for Stuart McCarthy)

Jay presented the Marketing and Communications Committee terms of reference (please refer to **Appendix E** for a copy of the document).

While most other shuls have a standing Marketing and Communication (MarCom) Committee, our shul's By-law does not define a MarCom Committee as a standing committee. The Board voiced concerns over adding yet another mandatory committee. Additionally, given the wording in Section 9.09 of the By-law, the Board asked whether it was really necessary to change the By-law to make MarCom a standing committee. Jay said that he would consult the Governance Committee member and return to the Board with their opinion.

**3.3 Update on Jewish Memorial Gardens** **Harvey Slack**

Harvey provided an update on JMG. The shul's representatives on the JMG board, Harvey and Liney Bronstein, are still not recommending to approve the new Founding Members' Agreement, while the outstanding issues are still being resolved.

Helen added that Beit Tikvah has committed that they would complete full payment for the interment rights they purchased in the Bank Street cemetery by 2023 as per the original . Additionally, they agreed to make at least one payment before the end of this fiscal year as a sign of good will towards honouring the debt.

**3.4 Annual General Meeting date** **Helen Zipes**

**A motion was made by Helen Zipes and seconded by Harvey Slack to set the date of the 2019 Annual General Meeting for Wednesday, October 16, 2019.**

**An amendment was moved by Jonathan Meijer and seconded by Kivi Shapiro to change the date to be Sunday, October 27, 2019.**

**The amendment was defeated.**

**The motion was carried.**

**3.5 Nominating Committee Report to the Board** **Harvey Slack**

**A motion was made by Harvey Slack and seconded by Joel Sachs to endorse the Nominating Committee's proposed slate of candidates to be presented at the upcoming AGM.**

**The motion was carried.**

**3.6 Other business raised by any Director**

**a) Committee reporting** **Kivi Shapiro**

A motion was made by Kivi Shapiro and seconded by Jonathan Meijer adopt the following resolution:

Whereas it is the responsibility of the Board of Directors to “manage or supervise the management of the activities and affairs of the Corporation” (General Operating By-Law No. 1, 6.01(a)) and to “supervise the Clergy” (General Operating By-Law No. 1, 6.01(e))

and whereas “The Personnel Committee shall consider and report tot he Board on all human resource matters respecting the Corporation including matters referred to it by the Board” (General Operating By-Law No. 1, 9.06)

therefore be it resolved that the Personnel Committee, the Ritual Committee and the Finance and Audit Committee provide a report at every meeting of the Board of Governors, even when there is nothing to report.

The motion was defeated.

## 5.0 REPORTING WITHOUT DISCUSSION OR VOTE

### 651 Other business raised by any Director

#### a) Programming report

Rabbi Zuker

Rabbi Zuker presented the Programming report (please refer to **Appendix F** for the report).

#### a) Notice of motions

Kivi Shapiro

Kivi gave notice of several motions to be brought to the Board at the next meeting (please refer to **Appendix G** for the full list of motions).

## 7.0 IN CAMERA

## 8.0 NEXT MEETING – Monday September 9<sup>th</sup>, 2019 6:30 PM

## 9.0 ADJOURNMENT

The meeting was adjourned at 9:06 PM.

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Jonathan Meijer, Secretary

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Date of approval

## **APPENDICES**

The following appendices follow this page, in order:

- Appendix A: Statement respecting the status of staff salaries and remittances to the government, July 2019
- Appendix B: Strategic Planning Committee proposals
- Appendix C: KBI Board of Directors Workplan
- Appendix D: Resolution amending Operating Policy No. 7 and adopting Operating Policy No. 8
- Appendix E: Marketing and Communications Committee Terms of Reference
- Appendix F: Programming report
- Appendix G: List of motions for which Kivi Shapiro gave notice